



DACIA PROJECT

NO. VII

PRO Dezvoltare DACIA Association (APDD)

Romania

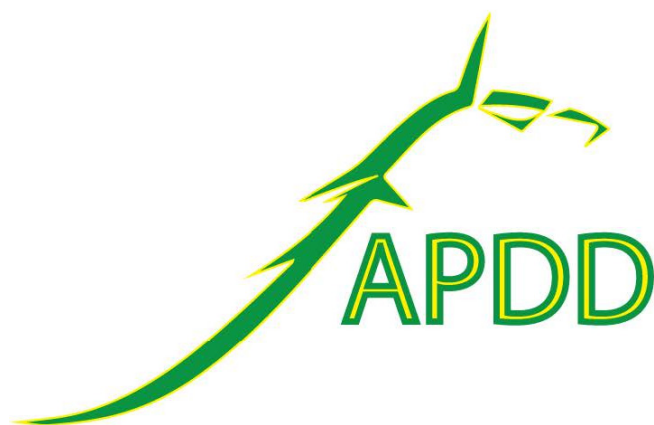
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DACIA Project

by

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JOB Interview (JOBI)



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The photos contained in the material are
taken during the activities.



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ajiter
Associação Juvenil
do Rio Tâmega

MAGAZINE

(GUIDE OF GOOD PRACTICES)

„JOB Interview”

Project - Youth exchange
Contract No
2018-2-RO01-KA105-049869

Project co-funded by the Erasmus+
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PART I GENERAL PRESENTATION

Duration of implementation:

18. 08.2018 – 17.02.2019

Mobility (9 days), during:

8.12.2018-16.12.2019 (excluding travel days).

Location: Călimănești – Căciulata Resort, Vâlcea County - Romania

TARGET GROUP:

50 youths (16-24 years old) + 10 group leaders from 5 EU countries

PARTNER ORGANIZATIONS:

The project will run for 6 months (18.08.2018 - 17.02.2019). It will include 50 young participants from 5 countries and 5 organizations: APDD (Romania):

Coordinator: Pro Dezvoltare DACIA Association (APDD) - Romania;

P1: ICSE&Co. (International Center For Southern Europe) - Italy;

P2: Ecoworld Rhodopes Association - Bulgaria;

P3: Building Bridges Cultural Association - Spain;

P4: Associação Juvenil da Ilha Terceira (AJITER) - Portugal.



General objectives:

- Increasing the employability of 50 young people from 5 countries, of which at least 40 with fewer opportunities, by acquiring the ability to professionally sustain a job interview, aware of and avoid the usual mistakes;
- Highlighting the 10 most common mistakes made during a job interview and illustrating them in a best practice film by the young participants;
- Increasing the employability of 1,000 young people by disseminating the film both in the online media, social media, and also by projecting it at the level of their own communities specific to the 5 partner organizations in the 5 dissemination sessions;
- Increasing the social inclusion capacity of 50 young participants through the development within the project of a set of social competences (dialogue, attitude, language) illustrated by working in a non-formal and intercultural environment, both during mobility and on during the implementation of the project.





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The activities within the mobility take the form of: creative workshops, outdoor activities, intercultural activities, study visits, meeting with specialists and local representatives, filming, assembly, round tables, debates as well as cooperation and communication games, reflection according to the activity plan annexed. Non-formal methods proposed: breaking the ice, role play, simulations, filming and sing, filming, debates, interaction games, etc.) Each day of activities will include a reflexion section (Learning Friend) and feedback. On the last day of activities, the participants will receive Youthpass certificates.

Expected results: 1 JOB Interview movie; 1 good practice guide - posted APDD site (min 500 downloads); impact min 1000 people, min 5 dissemination sessions (min 100 participants); min 250 flyers / leaflets project results; min 250 flyers / flyers for the promotion, visibility of the project, the continuation of the partnership in order to implement a new project in April 2019.





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PART II

PRESENTATION OF THE ORGANIZATIONS INVOLVED:

Pro Dezvoltare DACIA Association (APDD), Romania: Since its beginnings, the organization has set itself the task of participating in the development of the community in all its aspects by bringing to its service the vast experience of the staff involved. Thus it has developed various projects and partnerships with other organizations, with public institutions, with schools, in support of the community especially in support of vulnerable people at risk of marginalization and social exclusion. APDD principles: initiative, involvement and cooperation, volunteering, mutual respect and support, transparency, equity, competition, responsibility, principledness, equality and legality.

ICSE&Co (International Center For Southern Europe), Italy is a nonprofit organization linked to the Department of Political Sciences of the University of Florence. Since 2010 it has worked in three main sectors: to promote international mobility as an opportunity for development and to consolidate civil societies in Europe; to promote international mobility as a personal and professional development opportunity for young people with fewer opportunities; to provide young people with opportunities to develop their professional and personal skills in a multicultural and international environment, with particular attention to university students (Italian and international).



Ecoworld Rhodopes Association, Bulgaria: It was funded in 1997. The association supports the process of orienting young people towards the rebirth of traditional crafts, facilitates inclusion on the labor market, promotes and supports entrepreneurship education. It provides access to information and support in finding a job. Ecoworld promotes and supports the involvement of young people in the business environment, as young entrepreneurs and in local politics, for an active citizenship. The association is working with beneficiaries in the field of active citizenship and entrepreneurship.

Building Bridges Cultural Association, Spain: funded in 2008, it promotes the integration of European culture among young people. The organization's activities include youth employment through counseling and information so that they can qualify and have access to the labor market. Moreover, Building Bridges has strong links with associations and youth foundations that promote entrepreneurship by encouraging young people to become business people, in shaping their ideas and projects, especially in programs and cooperation with international partners in the European Union (EU).

Associação Juvenil da Ilha Terceira (AJITER), Portugal – Azores, is a nonprofit organization created in April 2003. Its primary objective is to promote the integration of young people and active participation in their own communities. The goal is to fight with generalized indifference among young people. In 2009, it launched the AJITER CARD, inspired by the European Youth Card, but at a local level. This project has a social and entrepreneurial dimension also to solidarity objectives. Among them, in 2010, the organization was declared as an institution of public interest by the Portuguese authorities.





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PART III

NON-FORMAL METHODS USED

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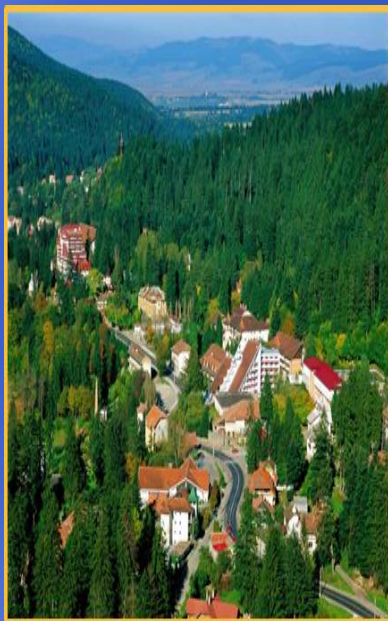
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Mobility Location



**Romania: Hotel Traian from Str. Calea
lui Traian no. 559, Căciulata Resort,
Vâlcea County, Romania.**



LOCATION DESCRIPTION:

HOTEL:

The 3 * Hotel is located in the center of the Căciulata Resort.

Facilities:

Double rooms equipped with:

- Twin (separate beds);
- TV;
- telephone;
- WIFI internet;
- refrigerator;
- bathroom with shower;

Meals (full board: 3 meals / day) will be served at the Hotel's restaurant.

Other facilities:

- Free access to the conference room;
- Free access to the thermal pool between: 1600 - 2200 hours





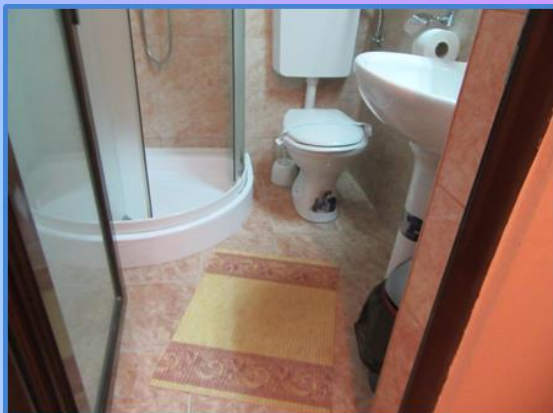
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FOTO Project Location





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PART IV

GUIDE OF GOOD PRACTICES

JOB INTERVIEW

Rules to be followed during an interview:

1. Prepare for an interview a few hours before;
2. Do not use chewing gum or smoke during the interview;
3. Dress up with something classic, decent, neat;
4. Never ask the employer to use the company's phone for any reason;
5. Do not look at your watch during the interview;
6. Look at the interviewers right in the eye, but without exaggeration;
7. Be very careful not to have to ask your question again.
8. Do not ask questions about benefits even in the first few minutes of the interview.
9. You can ask and even note the name of the interviewer;
10. Do not try to impress the interviewer by displaying the personality;
11. Do not discuss personal issues;
12. Your mobile phone must be closed;
13. Do not try to cast your eyes on the interviewer;
14. Do not play with anything during the interview (various personal items, car keys, pen etc);
15. Never criticize anyone, especially one from another employer;
16. If you are required to fill out a form, fill in each space; even if you wrote in your resume;
17. Do not hesitate too much to leave. A good one too long can be embarrassing.





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Major mistakes made by young people looking for a job :

1. Delay on arrival at the job interview;
2. Speaking on the phone during the interview;
3. Inappropriate clothing;
4. Entry into the interview room with busy hands (food, beverages);
5. Unrealistic improvements, exaggerations of the personal resume;
6. Not knowing basic information about the employer, hiring criteria;
7. Negative talk about former bosses, employers or colleagues. Gossip;
8. Dialogue in a hurried, incoherent manner, providing irrelevant, pre-counting information;
9. The lack of attention in the interview;
10. Failure to provide relevant answers to the employer's usual questions.



Presentation at a job interview:

Once you have completed the pre-selection stage on the basis of CV and Letter of Intent, the INTERVIEW follows.

Job interviews are always stressful, even for those people who have been involved in several such interviews over time. Of course, the best way to reduce stress is to prepare yourself.

There are a number of standard questions that appear in a job interview and for which the answers can be prepared in advance. It is important to inform you in advance about the company profile you want to be hired at. This will allow you to prepare answers to questions that specifically address the company. During the employment interview, usually the most important part is the discussion about the candidate's experience and qualifications.





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PART V IMAGES DURING MOBILITY





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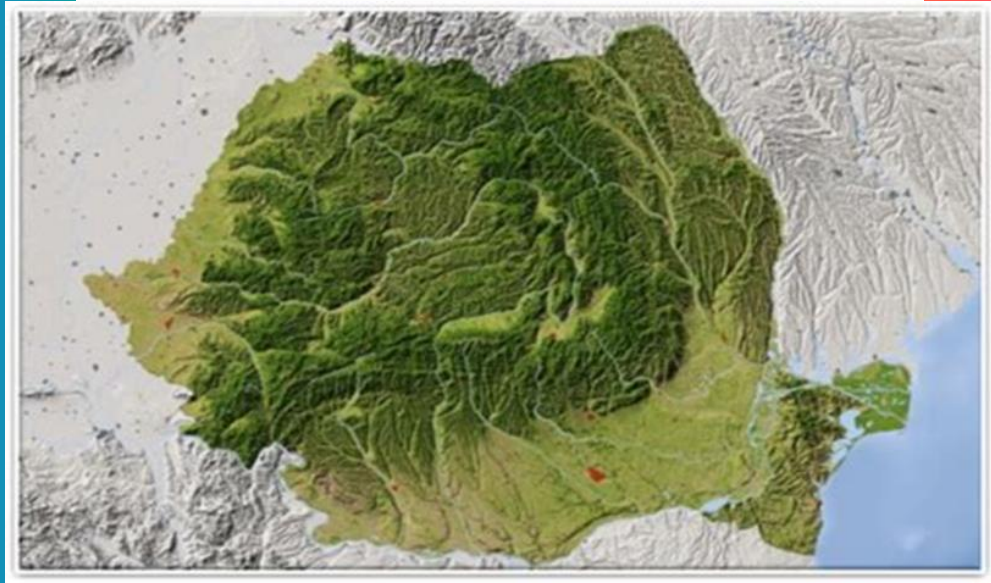




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